



Section 5: Employer Reporting Interface

Introduction

NYSTRS' employer reporting interface is designed to help employers reduce record checking and correspondence with the System that is required when your employees retire. The format requires reporting:

- Directly from your payroll system on a monthly basis;
- Service days worked; and,
- Salary paid in specific categories.

If you have any questions, please call the System at (800) 348-7298, Ext. 6220.

Employer Reporting Interface: A Guide to File Layout

The **Employer Reporting Interface: A Guide to File Layout** provides an overview of the reporting system and instructions. Additional details can be found in our **Reporting of Earnings FAQs**.

*You will need Adobe Reader to view the Guide. If you don't have it, download a **free copy**.*