



To: Chief School Administrators
College & University Presidents
School Principals
District Contacts
Employer Secure Area Contacts

Administrative Bulletin

Issue No. 2013-3

May 2013

2013 Summer Schedule of PREP Seminars

No matter how far along you are in your career, careful financial and retirement planning are critical. NYSTRS' **Pension & Retirement Education Program (PREP)** is designed to help members of all ages accomplish that. Members can tailor PREP to fit their needs by staying for the entire seminar (from 8:30 a.m. - 3:15 p.m.) or just those modules that help them the most: NYSTRS benefits; financial planning; Social Security; estate planning; retirement—a new beginning; filing for retirement; and, retirement income.

PREP seminars are free, and sessions are held throughout the year across the state. Our summer 2013 PREP schedule is now available on the Retirement Planning > [PREP](#) page of our website at NYSTRS.org. Please forward this information to your staff as soon as possible so those wishing to attend can register before slots are filled. Instructions for making reservations, which will be accepted in the order they are received, are included on the schedule.

Please copy the schedule and post in locations frequented by your staff. A printable schedule is available in the electronic version of this Administrative Bulletin available on the Employers > [Administrative Bulletins](#) page of our website.

Thank you for your assistance in spreading the word about this important member program.



Pension & Retirement Education Program (PREP)

No matter how far along you are in your career, careful financial and retirement planning are critical. A NYSTRS PREP seminar can help members of all ages. Tailor the program to fit your needs! Stay the full day or just attend the modules that help you most: NYSTRS benefits; financial planning; Social Security; estate planning; retirement—a new beginning; filing for retirement; and, retirement income. Seminars run 8:30 a.m. to 3:15 p.m.; registration begins at 8 a.m. There is no fee to attend and your spouse/companion is welcome to come along, but you must make a reservation in advance. (*Note: Seminars are not designed for one-on-one retirement counseling.*)

Summer 2013 Schedule of PREP Seminars

Make reservations at NYSTRS.org using your MyNYSTRS account (see the “My Tools” tab) or by calling (800) 348-7298, Ext. 6180, weekdays from 8:30 a.m. to 4:15 p.m.

ALBANY July 15 (Monday) August 26 (Monday) NYSTRS Headquarters 10 Corporate Woods Drive Albany, NY 12211	CORNING August 7 (Wednesday) Radisson Hotel 125 Denison Parkway East Corning, NY 14830	LAKE PLACID August 19 (Monday) High Peaks Resort 2384 Saranac Avenue Lake Placid, NY 12946	L.I.–RONKONKOMA July 17 (Wednesday) August 13 (Tuesday) Courtyard by Marriott 5000 Express Drive South Ronkonkoma, NY 11779	OWEGO August 22 (Thursday) Owego Treadway Inn and Conference Center 1100 State Route 17C Owego, NY 13827
ALEXANDRIA BAY July 29 (Monday) Riveredge Resort Hotel 17 Holland Street Alexandria Bay, NY 13607	DUNKIRK July 22 (Monday) Clarion Hotel and Marina 30 Lake Shore Drive East Dunkirk, NY 14048	L.I.–MELVILLE July 18 (Thursday) August 28 (Wednesday) Melville Marriott 1350 Old Walt Whitman Road Melville, NY 11747	MIDDLETOWN August 15 (Thursday) Holiday Inn 68 Crystal Run Road Middletown, NY 10941	ROCHESTER July 10 (Wednesday) August 21 (Wednesday) Rochester Marriott Airport Hotel 1890 Ridge Road West Rochester, NY 14615
BUFFALO July 31 (Wednesday) Buffalo Marriott Niagara 1340 Millersport Highway Amherst, NY 14221	FISHKILL July 25 (Thursday) Ramada 542 Route 9 Fishkill, NY 12524	L.I.–PLAINVIEW August 14 (Wednesday) Residence Inn 9 Gerhard Road Plainview, NY 11803	MOUNT KISCO July 24 (Wednesday) August 29 (Thursday) Holiday Inn 1 Holiday Inn Drive Mount Kisco, NY 10549	SYRACUSE July 11 (Thursday) August 6 (Tuesday) Holiday Inn 441 Electronics Parkway Liverpool, NY 13088

RESERVATIONS: When calling, you must provide your EmplID or Social Security number, address, and home phone number (and the same information for your spouse/companion if (s)he is a member and will attend too). Please bring your latest *Benefit Profile* with you to the seminar. *If you make a reservation but cannot attend, please call the number above to cancel, so we can offer this reservation to another member.*