



The following information was recently provided to NYSTRS' participating employers. As a Retirement System delegate, it is important you are aware of these issues.

Delegate News

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Reminder: Two Delegate Deadlines Approaching

What do Employers need to do?

Employers are required to oversee the election of delegates and alternates for the Teachers' Retirement System and to report the results. *(If you have already submitted your election results, you may disregard this bulletin.)*

When are the deadlines?

- Delegate elections must be held by **June 1**.
- Election results must be reported to the System by **July 1**.

Why are delegates important?

Delegates elect teacher members to the Retirement Board at the Annual Delegates Meeting and act as a NYSTRS liaison with your employees.

Who is responsible for the election?

It is the responsibility of the Chief School Administrator (CSA) or his/her designee to establish reasonable election procedures, hold elections, and report election results to NYSTRS using the Employer Secure Area (ESA). NYSTRS has no statutory authority to regulate the election process.

What if I still have questions?

For more information on electing and reporting Retirement System delegates, visit the [Employers page](#) at NYSTRS.org and head to the Delegate Election Toolkit. You may also contact Karen Aveyard at convdel@nystrs.org or (518) 447-4785.

Delegate News dating from 2000 to the present is available on our website at NYSTRS.org. Select the Delegates tab and visit the Delegate News page.